



Request for quotes (RFQ)



Willow Weaving Courses

Quote ref: HS1

Issued 11th July 2019 by:
Lough Erne Landscape Partnership
2 Sligo Road
Enniskillen
Co. Fermanagh
BT74 7JY

Funded by



In partnership with:



Schedule 1 – Specification of Requirements

1.1 Invitation for Quotation

The Lough Erne Landscape Partnership (LELP) seeks quotes from suitably qualified organisations/individuals for the delivery of a series of willow weaving courses. This document sets out the general quotation requirements and the process with which to follow.

1.2 Introduction to the Lough Erne Landscape Partnership

The Lough Erne Landscape Partnership was established in 2015 with the aim to promote, protect and enhance the natural, built and cultural heritage of the Lough Erne region. Following an intensive development process an application to National Lottery Heritage Fund in 2018 was successful in securing a sum of £2.6 million to deliver a scheme of 23 projects.

The scheme works in partnership with Fermanagh and Omagh District Council, Fermanagh Rural Community Network, National Trust, RSPB NI as lead partner, Upper Lough Erne Region and Waterways Ireland. Scheme delivery began in Summer 2018 and is due for completion in March 2023.

For further information on Lough Erne Landscape Partnership please go to www.lelp.org.uk

1.3 LELP Mission

The Lough Erne Landscape Partnership (LELP) will focus on the conservation and promotion of Lough Erne's landscape character and unique heritage. LELP will address ecological issues, reconnect communities with their heritage, bring economic and social benefits, and create links between stakeholders to realise a longer-term goal of the coordinated management

1.4 LELP Objectives

1. To connect and engage people with their unique landscape by developing skills, improving confidence and providing opportunities to learn, change perceptions and influence its management.
2. To improve and protect biodiversity and conserve the built heritage of our unique landscape, and involve communities in its protection, interpretation and conservation.
3. To create and improve physical and intellectual access to and around the Lough making it a better place to live, work and visit.
4. To engage with communities to generate pride in their unique cultural heritage, to celebrate and be emotionally and physically involved with it.

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2. Purpose

Heritage skills training is a LELP led project and its purpose is to offer volunteers, participants and partner organisations lifelong learning opportunities in the training and/or development of traditional skills.

It is important to preserve and keep traditional skills alive in today's society as they provide a link to our roots and are part of our shared heritage. Willow weaving is one of the traditional skills, within the LELP heritage skills training programme, to be delivered throughout 2019/20.

3. Specification

To deliver willow weaving courses in three pre-determined locations which will train participants in the skill of willow weaving, as well as teach them about its history, heritage and uses up until the present day.

In addition to the above, working in partnership with the LELP Heritage Project Manager, to deliver a half day workshop/seminar on the sustainability and growing of willow as well as the uses of other traditional materials such as straw and rushes.

This event will be opened to the public and it is anticipated that all participants, from the willow weaving workshops, will bring along and display the objects they have made. Final details of the event will be agreed with the Heritage Project Manager.

4. Outputs

- The supply of materials and tutoring for three willow weaving courses.
- One willow weaving course to be delivered in each of the following areas Belleek, Enniskillen and Lisnaskea for Belleek's Women's Shed, Enniskillen's men shed and Lisnaskea's men shed respectively.
- The course in Lisnaskea is to be delivered during European heritage open days - 14th September 2019
- To teach the skill of willow weaving to participants by each participant physically making his/her willow product which he/she can take home.
- At least one participant on each course to be taught how to make a willow beehive. These willow beehives will to be given to Fermanagh Beekeepers to form part of their native wild bee research project.

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- To work alongside LELP's Heritage Project Manager to deliver a half day information session/seminar on the use of willow in bygone days, the growing of willow - necessary conditions for growth, planting, harvesting, and the use of other traditional materials such as straw and rush work.
- **Delivery timescales**
 Belleek Womens Shed - 2-hour weekly evening sessions, starting in October 2019 (for 6 weeks)
 Enniskillen Mens Shed – 2 hour weekly daily sessions starting in September 2019 (for 6 weeks)
 Lisnaskea Mens Shed – full day on 14th September 2019

5. Period of Contract

August to December 2019, however, there is potential to deliver further courses and therefore LELP reserve the right to keep the contracting period open until the end of March 2020.

6. Principle Contact for Questions and Answers

Hazel Long, 028 66 327109

Schedule 2 – Timescales and Tender Evaluation

7. Timescale

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|--|-------------|
| • Issue date for Request for Quotes | 11/7/19 |
| • Quote to be returned to
hazel.long@rspb.org.uk by | 31/7/19 5pm |
| • Evaluation of quotes | 1/8/19 |
| • Applicants notified of decision | 2/8/19 |

8. Quotation Evaluation

Quotations will be assessed on the following criteria:

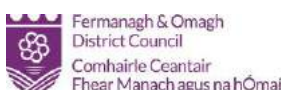
Knowledge of:

- the traditional materials and craft skills used in 18th – 20th century in Co. Fermanagh.
- the history and heritage of willow weaving as well as the sustainability and growing of willow for making of creels and other objects.

Experience of:

- the delivery of willow weaving courses within a community setting.

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Scoring matrix

Content	Max Score	Details to be included
Knowledge	30	<ul style="list-style-type: none"> A detailed knowledge of traditional craft skills e.g. willow weaving, straw crafting, rush work and how these skills were used in Co. Fermanagh.
Experience	30	<ul style="list-style-type: none"> Please tell us about your experience in delivering traditional craft workshops; in particular; willow weaving courses, to various community groups
Cost	40	<ul style="list-style-type: none"> Please provide full costings Cost will be scored as follows: Lowest quotation = full available marks.
Total	100	

9. Deadline for Quote Submissions

Please return your submission to Hazel Long, Lough Erne Landscape Partnership to hazel.long@rspb.org.uk by 5pm on 31st July 2019

Schedule 3 – Pricing

10. Pricing and Payment

Course with	Duration	Price (£)
Lisnaskea Men's Shed	Full day	
Belleek Women's Shed	6 No., 2-hour evening sessions	
Enniskillen Men's Shed	6 No., 2-hour daily sessions	
Total cost		

Please note that your price should include the following:

- Tutoring - preparation time and delivery
- The supply of willow and associated materials
- Training aids
- Public liability insurance
- Travel expenses
- Involvement with planning and delivery of the half day celebratory event

*For additional activities such as the half day celebratory event – separate travel costs will be agreed.

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